



UNIVERSITÀ DEGLI STUDI DI NAPOLI FEDERICO II

DM 773/2024 - CALL FOR SCHOLARSHIP APPLICATION

1. INTRODUCTION

The call for applications hereby published - Subject to the allocation of the ministerial funding " **Fondo Sostegno Giovani per favorire la mobilità degli studenti** " to the University of Naples Federico II - is to award **50** ministerial scholarships, **10** of which are reserved for students enrolled in Specialization Schools and Doctoral Programs (third level of studies) aimed at promoting the mobility of university students for research work, with the purpose of preparing their thesis at foreign institutions with which the University has valid agreements. Scholarships reserved for third-level students that are not awarded in the first round, may be allocated to students enrolled in Bachelor's, Master's, or Single-Cycle Master's degree programs.

The destination must be selected exclusively from those listed in the attachments¹ to this notice, with the clarification that mobility requests based on type B agreements (departmental agreements) are reserved for students enrolled in degree programs associated with the departments indicated for each destination.

The selected destination at the time of application cannot be changed under any circumstances.

All mobility must take place between January 20, 2025, and November 20, 2025.

The selection is open to students regularly enrolled at the University of Naples Federico II for the academic year 2024-2025, "within the normal duration of the degree program plus one year," who are:

- Bachelor's degree programmes;
- Master's degree programmes;
- Single Cycle Master's degree;
- Specialisation Schools;
- Ph.D programmes.

2. SUBMISSION OF APPLICATIONS

2.1 BACHELOR'S AND MASTER'S DEGREE STUDENTS

The application must be completed exclusively through the online procedure (mobility.unina.it) starting from the publication date of this notice and no later than **12:00 PM on November 28, 2024** (the online application submission procedure will be disabled at 12:01 PM, and it will no longer be possible to complete the application form). Students wishing to submit their application are encouraged to check their access to the procedure in advance.

Carefully follow the instructions posted on the page **Borse di studio per ricerca tesi all'estero** on the University web page: <http://www.unina.it/studenti/borse-tesi-ricerca-estero>

The length of the mobility may range from a minimum of 30 days to a maximum of 90 days and must be completed **no later than November 20, 2025**.

Periods exceeding 90 days will be authorized only if adequately justified, and the additional days will be considered without funding.

The applications must be accompanied by the following documents:

- **Brief report written in Italian or in English by the candidate (max. 2500 words), regarding the intended activities to be undertaken at the partner institution;**
- **Certified knowledge of English or another functional language at a B1 level minimum. Candidates enrolled in the LM37 class degree or already in possession of the L11 class degree, or candidates attending degree programmes offered in English at the University are exempt from providing a language certification/certificate. They must declare their language proficiency by means of a self-**

¹ Data by the Office Supporto all'Internazionalizzazione di Ateneo

certification pursuant to articles 46-47 of Presidential Decree no. 445 of 28/12/2000, available for download at the following link: <http://www.unina.it/studenti/borse-tesi-ricerca-estero>

The candidate may also attach any additional language certifications they hold, which may be useful for determining the score.

2.2 STUDENTS ENROLLED IN SPECIALIZATION SCHOOLS AND DOCTORAL PROGRAMS

Applications must be submitted exclusively through the online form:

<https://forms.office.com/e/sQ8SBkl3c3>

by no later than **12:00 PM on November 28, 2024**.

The length of the mobility may range from a minimum of 30 days to a maximum of 90 days and must be completed no later than **November 20, 2025**. Periods exceeding 90 days will be authorized only if adequately justified, and the additional days will be considered without funding.

Applications must be accompanied by the following documentation:

- **brief report written in Italian or in English by the candidate (max. 2500 words), regarding the intended activities to be undertaken at the partner institution;**
- **certified knowledge of English or another functional language at a B1 level minimum.** *Candidates enrolled in the LM37 class degree or already in possession of the L11 class degree, or candidates attending degree programmes offered in English at the University are exempt from providing a language certification/certificate. They must declare their language proficiency by means of a self-certification pursuant to articles 46-47 of Presidential Decree no. 445 of 28/12/2000, available for download at the following link: <http://www.unina.it/studenti/borse-tesi-ricerca-estero>*
- Curriculum Vitae;
- The most recent valid ISEE declaration (optional).

The candidate may also attach any additional language certifications they hold, which may be useful for determining the score.

2.3 ACCEPTED LANGUAGE CERTIFICATES/PROOFS OF LANGUAGE PROFICIENCY:

Accepted certifications/certificates of language proficiency include:

1. Certification issued by international institutions and/or organisations recognised by the Ministry of Education (MIUR) (see <https://www.miur.gov.it/enti-certificatori-lingue-straniere>)
2. Level certificate issued by the University Language Centre (CLA) or Language Centres of other Italian Universities
3. Proficiency level certificate issued by foreign universities where the student has carried out an Erasmus study period.

CERTIFICATIONS/CERTIFICATES ISSUED BY LANGUAGE LECTURERS WITHIN THE DEGREE PROGRAMME, OR THE MERE RECORD OF LANGUAGE EXAMS INCLUDED IN THE DEGREE PROGRAMME WITHOUT THE SPECIFIC INDICATION OF THE CEFR LEVEL THAT HAS BEEN ACHIEVED WILL NOT BE ACCEPTED. THE Online Linguistic Support (OLS) - Erasmus+ ASSESSMENT WILL NOT BE ACCEPTED.

Students identified as **native speakers** according to the Circular of the Ministry of Public Education no. 5494 of 29/12/1982 (ref. C.U.N. 30/10/1982) must submit a substitute statement of certification, available for download at the following link: <http://www.unina.it/studenti/borse-tesi-ricerca-estero>

Pursuant to the aforementioned ministerial Circular, native language proficiency corresponds to level C2 of the Common European Framework of Reference (CEFR) and will be evaluated as such for scoring purposes.



3. SELECTION

The submitted applications will be evaluated by the Commissione per l'Internazionalizzazione e la Mobilità Internazionale, or by a nominated sub-commission, which will prepare a specific ranking list based on the criteria outlined in the following section 4. The ranking list will be published on the University website by **18 December 2024**.

Students who are successfully placed on the ranking list and are awarded the funding must agree on a work plan (Learning Agreement, available at <http://www.unina.it/studenti/borse-tesi-ricerca-estero>) approved by the Italian faculty member/tutor (thesis supervisor), the coordinator of the international agreement for the destination approved for the application, the foreign faculty member/tutor, and the coordinator of the partner institution's agreement.

The completed Learning Agreement, with all signatures, must be uploaded to the platform <https://mobility.unina.it> no later than 30 days before departure. Otherwise, students will be considered as tacitly withdrawing from the opportunity.

For students enrolled in Specialization Schools and Doctoral Programs only, the Learning Agreement must be sent to Dr. Anna Perriccioli (anna.perriccioli@unina.it) no later than 30 days before departure. Otherwise, students will be considered as tacitly withdrawing from the opportunity.

THE WORK PROGRAMME SUBMITTED BY THE CANDIDATE MUST BE PREVIOUSLY APPROVED AND ACCEPTED BY THE HOST INSTITUTION FOR THE INDICATED PERIOD; OTHERWISE, THE SCHOLARSHIP CANNOT BE GRANTED.

Students ranked favourably on the list who are selected for the scholarship in question are responsible for verifying the deadlines and requirements set by the partner institutions. Any additional expenses required by the countries/partner institutions (health insurance, service fees, etc.) will be the responsibility of the scholarship recipients.

Any mobility days exceeding those outlined in the Learning Agreement will be considered without funding and will not be subject to subsequent adjustment.

4. SELECTION CRITERIA

- a) For Bachelor's and Master's degree students who submit their applications according to the indicated guidelines, the following criteria will be used for evaluation:
- Language certification, level above B1 up to 3 points
 - Additional language certification up to 2 points
 - Candidate's report on the intended activities 3 to 5 points
 - Academic merit as of 31 October 2024², evaluated using the following formula:

$$\frac{\text{Weighted Average Mark} \times \frac{\text{Acquired credits} \times 100}{\text{Enrolment year} \times 60}}{100}$$

In the event of equal scores, priority will be given to:

- Master's Degree students
 - Students who only need to complete their final examination
- b) For students enrolled in Specialisation Schools and Ph.D. Programmes who submit their applications according to the indicated guidelines, a separate ranking list will be created, and the following criteria will be used for evaluation:

² Data extracted from the computerised archive of the University Centre for Information Services (CSI) by the Erasmus+ and International Mobility Office

- | | |
|---|----------------|
| ➤ Language certification, level <u>above B1</u> | up to 3 points |
| ➤ Additional language certification | up to 2 points |
| ➤ Curriculum Vitae | up to 5 points |
| ➤ Candidate's report on the intended activities | 2 to 10 points |

5. RECOGNITION OF ACADEMIC CREDITS

Pursuant to the Ministerial Decree in question, selected candidates are assured of the recognition of credits in partial substitution of the credits foreseen for the **final examination** in the student's curriculum and in an amount proportional to the educational activities undertaken abroad.

6. GRANTS

For each transferee, a **monthly fixed-rate grant** will be paid **depending on the geographical area of the host university, and a supplement based on both the ISEE presented by the student for enrolment in the academic year 2024-25 and the country of destination**, according to the table below:

GRANT AMOUNTS	Countries referred to List A	Rest of the world
Grant amount	350	700
Supplement for ISEE: 0 - 24,000	500	500
Supplement for ISEE: 24,001 - 40,000	350	350
Supplement for ISEE: 40,001 - 65,000	150	150

List A:

Albania, Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Czech Republic, Cyprus, Croatia, Denmark, Estonia, Finland, Georgia, Germany, Greece, Ireland, Iceland, Kosovo, Latvia, Lithuania, Malta, North Macedonia, Montenegro, Norway, Netherlands, Poland, Portugal, United Kingdom, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Hungary.

The grant will fully be paid before the departure of the student. The Erasmus+ and International Mobility Office will be responsible for acquiring the ISEE submitted by students upon registration and for assigning each student the corresponding amount. The amounts will be indicated in the financial agreement that the student will need to sign. The contribution will be credited only to an IBAN associated with a bank account or prepaid card held by the student.

The grant referred to in this selection notice **is incompatible with any other mobility grants received by the University for the same period or part of the same period abroad.**

It is reiterated that this selection is conditional, as all activities and the related funding outlined in this notice are subject to the allocation of the specified funding by the Ministero dell'Università e della Ricerca.

Upon return, and no later than **November 20, 2025**, the student must upload the following documentation to the platform <https://mobility.unina.it>:

- Certification issued by the host institution regarding the duration of stay and the activities carried out, in line with what was outlined in the *Learning Agreement*;
- A brief report on the activities carried out abroad.

This documentation must also be sent by the student to their home department to obtain recognition of the credits specified in the Learning Agreement.

For students enrolled in Specialization Schools and Doctoral Programs only, the documentation must be sent by the same deadline of **November 20, 2025** to Dr. Anna Perriccioli (anna.perriccioli@unina.it).

If the period spent abroad is shorter than expected, the Erasmus+ and International Mobility Office will inform the student concerned about the procedures and the amount to be reimbursed.



7. TRANSITORY PROVISIONS

The University of Naples Federico II is in no way responsible for any cancellation of mobility grants by foreign/hosting institutions.

In the event of cancellation, the interested parties are required to repay any scholarship already received in full.

8. HEAD OF PROCEDURE

The Head of the Erasmus+ and International Mobility Office of the University of Naples Federico II is responsible for any fulfilment inherent to this selection notice which is not the responsibility of other bodies as indicated in this notice.

THE RECTOR
Matteo LORITO

Area Ricerca Internazionalizzazione e Terza Missione
Il Dirigente ad interim *Dott. Alessandro Buttà*
Unità organizzativa responsabile del procedimento:
Ufficio Erasmus + e Mobilità Internazionale
Responsabile del procedimento:
Il Capo dell'Ufficio *Dott.ssa Marta Maciocia*
Per chiarimenti: *dott.ssa Anna Perriccioli*
anna.perriccioli@unina.it

